



County of San Bernardino

# INTEROFFICE MEMO

**DATE** November 1, 2004 *Mark H. Uffer* **PHONE** 387-5418

**FROM** **MARK H. UFFER**  
County Administrative Officer

**TO** **MEMBERS**  
Board of Supervisors

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**SUBJECT** **CAO MONTHLY REPORT – NOVEMBER 2004**

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## **COUNTY ADMINISTRATIVE OFFICE** **Public Health**

- Flu Vaccine – Contact: Jim Felten, 387-9146
- Restaurant Inspections/Grading System – Contact: Jim Felten, 387-9146
- West Nile Virus – Contact: Jim Felten, 387-9146
- Bioterrorism Preparedness – Contact: Jim Felten, 387-9146
- Wood-chip Disposal – Contact: Jim Felten, 387-9146
- Illegal Street Vendors – Contact: Jim Felten, 387-9146
- African American Health Initiative – Contact: Jim Felten, 387-9146
- Performance-based Ambulance Contracts - Virginia Hastings, ICEMA, 388-5811

## **ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP (ED/PSG)** **Airports**

- Chino Airport Master Plan and CEQA Initial Study - Contact: Bill Ingraham, 387-7806
- Apple Valley Airport Law Enforcement Facility Construction - Contact: Bill Ingraham, 387-7806
- Twentynine Palms Airport Management - Contact: Bill Ingraham, 387-7806

## **Economic and Community Development**

- Community needs identification meetings in Hinkley, Bloomington, Crestline, Joshua Tree, Lucerne Valley, Muscoy, West Fontana and Nine DBG Cooperating Cities - Contact: Tom Laurin, 388-0808
- Community Development Block Grant (CDBG) Project Proposals Solicitation for 2005-06 November – Contact: Tom Laurin, 388-0808

### **Fire**

- Home Safety Council - Lake Arrowhead Literacy Program ([www.homesafetycouncil.org](http://www.homesafetycouncil.org) Select "Programs", "Expert Network", Topic: About the Literacy Pilot Project Sites) - Contact: Peter Brierty, 386-8402
- Muscoy Fire Station #75 - Construction Project - Contact: Peter Hills, 387-5952
- North Fontana Fire Station #79 - Construction Project - Contact: Peter Hills, 387-5952
- San Sevine Fire Station #80 - Construction Project - Contact: Peter Hills, 387-5952
- NRCS Tree Removal Contracts - Contact: Peter Brierty, 386-8402
- Mountain Area Safety Task Force (MAST) ([www.calmast.org](http://www.calmast.org)) - Contact: Peter Hills, 387-5952

### **Jobs and Employment Services**

- 6,845 job seekers served by the Employment Resource Centers in September; 746 customers attended Employment Resource Center workshops – Contact: Barbara Halsey, 388-4389
- Recruitment for 11 employers. Screened 900 job seekers for 400 positions - Contact: Barbara Halsey, 388-4389
- Business Resource Centers hosted 27 workshops for local businesses - Contact: Barbara Halsey, 388-4389
- Youth providers serving over 400 in school and out of school youth countywide - Contact: Barbara Halsey, 388-4389
- In preparation for the grand opening of Victoria Gardens, several mall merchants utilized Employment Resource Centers to conduct interviews, job recruitment and training – Contact: Barbara Halsey, 388-4389
- Partnership with Copper Mountain College and Redlands Adult School to assist CNA and LVN students in completing programs and entering into the nursing field which has critical shortages – Contact: Barbara Halsey, 388-4389

### **Library**

- San Bernardino County Library/Riverside County Library joint-usage automation project - Contact: Ed Kieczkowski, 387-5721
- Carter High School (Rialto) Library joint usage project – Contact: Ed Kieczkowski, 387-5721
- Summit High School (Fontana) Library joint usage project – Contact: Ed Kieczkowski, 387-5721

### **Museum**

- Proposed Hall of Paleontology – Contact: Robert L. McKernan, 798-5719

### **Public Works**

- Summit Valley Road - Contact: Richard Bronstrup, 387-7940
- Fort Irwin Road - Contact: Richard Bronstrup, 387-7940

## **CAO Monthly Report**

**November 1, 2004**

**Page 3**

- San Bernardino Avenue Signals - Contact: Richard Bronstrup, 387-7940
- Lake Drive Walkways - Contact: Richard Bronstrup, 387-7940
- Oak Creek Basin Emergency Enlargement - Contact: Jerry Ivy, 387-7920
- Ridgecrest at Pebble Beach Signal Project - Contact: Jerry Ivy, 387-7920
- Trout Season - Prado, Glen Helen, Mojave Narrows, Cucamonga Guasti, and Yucaipa - Contact: Thomas Potter, 387-2340
- Trout Derby, Yucaipa Regional Park - Contact: Thomas Potter, 387-2340
- Holiday Craft Festival, Lake Gregory Regional Park - Contact: Thomas Potter, 387-2340
- Calico Heritage Festival, Calico Ghost Town - Contact: Thomas Potter, 387-2340
- Christmas Tree Lighting Ceremony, Lake Gregory Regional Park - Contact: Thomas Potter, 387-2340

### **Redevelopment**

- San Sevaire Project Area Amendment – Contact: John E. Nowak, 381-7983
- San Sevaire Project Area Economic Plan - Contact: John E. Nowak, 381-7983
- Cedar Glen Redevelopment Project Area preparation - Contact: John E. Nowak, 381-7983
- Cedar Glen Project Area EIR - Contact: John E. Nowak, 381-7983
- Proposed Bloomington Redevelopment Project Area - Jordan Price, 381-7926
- Proposed Muscoy Redevelopment Project Area - Gary Hallen, 381-7985

### **HUMAN RESOURCES**

- Negotiations - General (SBPEA), Nurses (CNA) and Probation Corrections Officers (SEBA) Contact: Bob Windle, 387-5988
- Exempt Compensation Plan revision – Contact: Elizabeth Sanchez, 387-6051
- Clerical Study Allocations - Contact: Diane Ure, 387-5571
- EEO Plan Update, using recently published Census-2000 data – Contact: Kathryn Singh, 387-5583
- Health Plan RFP – Contact: Robin Ohama, 387-5563
- Moving Center for Employee Health and Wellness to ARMC – Contact: Robin Ohama, 387-5563
- Risk Management rates for 2005-06 – Contact: Pamela Thompson, 386-8620

### **HUMAN SERVICES SYSTEM**

#### **Aging and Adult Services**

- The department applied for, and was awarded, a mini-grant for \$8,000 from the California Department of Health Services to provide an osteoporosis education program targeting individuals age 55 and older residing in the county - Contact: Mary Sawicki 891-3918

#### **Transitional Assistance**

- Care outreach program to senior citizens – Contact: Linda Haugan 388-0235.
- Agreements for 60 work experience sites countywide for CalWORKs participants with 31 additional sites in process – Contact: Linda Haugan, 388-0235.

**INFORMATION SERVICES (ISD)**  
**(Contact for all ISD items: Leyden Hahn, 388-5501)**

**A&E & Real Estate**

- Cost accounting system for Architecture and Engineering and Real Estate Services

**ARMC**

- ARMC IT Initiatives Project
- ARMC E-mail Migration Project
- ARMC' paging system replacement

**Assessor**

- Imaging transfers workflow automation
- PIMS enhancement release

**Auditor-Controller/Recorder and Human Resources**

- Recorder's grantor/grantee system web server
- Recorded document image sharing
- Upgrade of the county's financial accounting system
- Completed the new retirement interface
- Cost accounting system for Public Works
- SB 90 System Rewrite Project

**Behavioral Health**

- Improve the paperless automated workflow system for Behavioral Health

**Board of Supervisors**

- Constituent tracking journal application revisions

**CAO**

- CAFM-Archibus for multiple departments

**Central Stores**

- Automate special orders on the Central Stores web site

**City of Big Bear Lake**

- Big Bear Lake Watershed Project

**DCSS**

- Application Migration from StarKids to CASES

**Enterprise**

- GIS Parcel Base Map Project
- GIS migration to relational database
- Consolidate county Internet service providers from 2 to 1
- Update the Core Domain Naming Services Project

## **CAO Monthly Report**

**November 1, 2004**

**Page 5**

- Infrastructure disaster recovery test
- E-mail Disaster Recovery Project

### **Facilities Management**

- Facilities Management Electronic Billing Project

### **Fiscal Group**

- Unified Property Tax System

### **HSS**

- Direct deposit for DCSS
- Help Desk Migration from Public Health to ISD
- ARIES application for Public Health
- Completed the Imaging Personnel Records Migration Project
- Convert the Mainframe Welfare Query Database to SQL Server

### **Human Resources**

- WRIB (Western Region Item Bank) Online Information Project

### **ISD**

- CMS (Content Management System) Implementation
- Search Engine Analysis Project
- County Web Site ADA (Americans with Disabilities Act) Compliance Project
- Research Online Permit System for LUS
- Imaging and Workflow Change Control System
- Common Application Security System (CASS)
- Implement AT&T Billing from CDROM
- Coordination of 909/951 Area Code Change

### **Law & Justice**

- STORM Criminal Proceedings System

### **Mojave Air Quality Water District**

- Convert Mojave's AQMD's System to a SQL database

### **Probation**

- Probation's Automan Case Management System

### **Probation, Courts, DA, Public Defender, HSS**

- JNET Enhancement Release

### **Public Admin/Guardian**

- Case Management System Replacement for the Public Administrator/Guardian

### **Public Health**

- Completed Restaurant Inspection Scores

**Public Works-Transp./Traffic Division**

- Traffic Road Book Printing Automation Project

**Regional Parks**

- Regional Parks Web-based Reservation System

**Sheriff**

- Upgrade the Jail Information Management System

**Treasure/Tax Collector**

- Treasurer/Tax Collector's Admin Imaging

MHU:va

cc: Management Forum  
Public Information Officers  
Executive Secretaries